

Sister Alphonse Academy School Council - Meeting Minutes
Conference Room B, 6:30 pm
March 13, 2019

School Council Meeting Minutes

1. Welcome - Chair

Call to order – 6:33pm - Chris Turner

Attendance: Chris Turner (Chair), Jillian Bourgeois (Secretary), Tom Untergasser, Nicole Kluthe, Kirsten Miller, Sandra Kosik

Staff: Greg Lamer, Lisa Kleparchuk

Others:

Regrets: Trustee Serena Shaw, Vice Chairperson Karla Bergstrom

Acknowledgement:

The Greater St. Albert Catholic School Board acknowledges that it is meeting on the original lands of the Cree, those of Treaty 6, and on the homeland of the Métis Nation. Kinanâskomitin Manito (Thank you Creator)

Prayer - Lisa Kleparchuk

Loving Father,

I invite you into my life today

and make myself available to you.

Help me to become the-best-version-of-myself

by seeking your will and becoming a living example

of your love in the world.

Open my heart to the areas of my life that need to change

in order for me to carry out the mission

and experience the joy you have imagined for my life.

Make our community hungry for best practices

and continuous learning.

Give me courage when I am afraid,

hope when I am discouraged,

and clarity in times of decision.

Amen.

2. Review of Agenda

- **Addition - Alberta School Councils Resolution Feedback**
- **Agenda accepted by all**

3. Approval of the Minutes

February Meeting minutes - February 13, 2019

Motion to accept - Sandra Kosik - seconded by Nicole Kluthe

Clarification/discussion

4. Trustee Report - No Report, Trustee Shaw unable to attend.

5. Administration Report

1. School Events(below)

PAST

Intention to Register Forms
Spring Book Fair - Thanks
Journal Games Teams
Open House
Burning of the Ashes - Pancake Lunch
Ash Wednesday Liturgy - Tower of Change Lenten Project
Daily Lenten Reflection
Science Olympics
Cancelling of Ski Trip
Joust 2
Badminton Tryouts

FUTURE

PI Day
Report Cards
Parent Teacher Interviews/Student Led Conferences
Parent Satisfaction Survey - Please complete on Interview Night
PJ/Movie Day
Spring Break
Spring Bunny Pictures
Science Olympics - Saturday April 6th
Journal Games
Kindergarten-Grade 1 Swimming - 4 Thursdays in April and 1 Thursday in May (5 weeks total)

2. **SAA School Dress Code Committee** - seeking one or two volunteers to work with two staff members to see if we can adjust our current Dress Code to address some issues related to female clothing.
3. **2019/20 School Fee Review and Recommendation**
 - ± Clarification has been given by District Office. There is no need for a motion.
 - Our School Fees will remain the same, with some wording changes. Total fees of \$68
 - No Kindergarten Fee

one exception - Students enrolled in Full Day Kindergarten will be charged a lunch supervision fee.

4. School Open House - Feedback on School Open House

- overall very positive feedback for open house - Mr. Lamer was very thankful and happy about the number of existing parents that attended.
- everyone agrees the kids involvement in the open house helped to make it such a success. The kids were proud to showcase their work including the projects completed in the various classrooms, the music class and clubs playing their instruments, and the foods class serving a special treat to the guests - the popcorn station and presentation in gym were all a hit and success.

ACT: Recommendation for next year is to clearly indicate the program itinerary in all marketing materials so that all attending understand there is an itinerary with specific start time.

-Consider allowing 30 mins. of arrival/gathering time prior to starting the welcome presentation in the gym.

-Consider if a parent volunteer is required at these events to help the attendees complete forms etc. and provide overall guidance and to help answer general questions.

5. School Council 3 Year Education Plan - SAA Council 3 Year Plan - Draft - tabled due to emergent issue

6. Approved Calendar

Mr. Lamer shared the approved Calendars for the 2019/20 school year and the 2020/21 school year. these are posted on the District website.

7. Alberta School Councils Association - Resolutions [ASCA](#)

- ◆ School Council Completed the ASCA questionnaire.

8. Bunny(Rabbit) Pictures on Friday, April 5 - Greg will contact Volunteer Coordinator to have parents come in to help out.

- Tom needs about 5 volunteers for this event. Request for volunteers will be sent out.

6. *Committee and Chair Reports*

- a. Chair Report - next steps, Parent Fundraising Society
 - Fundraising Committee requires 5 parents to sign on as “members” in order to start the process of establishing a fundraising society
 - Five parents signed the list tonight.
 - Chris and Jill to finalize fundraising committee name and will start the process of establishing the committee.
 - SAA to fund the application fees associated with this start-up.

7. *Committee Reports*

Playground Committee - we will need to have playground opening in spring.

Family Movie Night - postpone this discussion until spring.

Staff Appreciation - Karla indicates that one parent contacted her. She will have our Volunteer Coordinator contact parents. More to come later.

SAA Parents Facebook page has been started. This is a private page initiated by Nicole Kluthe who will monitor for the time being. Recommendation is to send out a request to see if anyone is especially interested in managing/maintaining this page.

Mrs. Kleparchuk also to establish the official/public SAA Facebook page to share school pics and information.

8. *Possible Next Month Agenda Items*

9. *Meeting Adjournment*

Motion - 8:30pm Chris Turner calls meeting to end - seconded by Jill Bourgeois