

Sister Alphonse Academy School Council - Meeting Minutes

Conference Room B, 6:30 pm

Oct. 10, 2018

October School Council Meeting Minutes

1. Welcome - **Chris Turner/Chair**

Call to order – October 10/18 6:34pm

Attendance

Parents: Chris Turner - Chair

Rebecca Turner

Keri Wilson-Hackett

Jillian Bourgeois - Secretary

Staff: Greg Lamer - Principal

Lisa Kleparchuk - Vice Principal

Others:

Acknowledgement: was read by Greg Lamer

Prayer - Lisa Kleparchuk

2. Review of Agenda

3. Approval of the Minutes

Establishment Meeting minutes - Sept. 20/18

Motion - Chris - To accept minutes of the Sept. 20/18 Establishment Meeting as presented. 2nd - Rebecca Turner
Consensus.

4. Trustee Report

Trustee was not present as a Trustee Liaison has not been appointed yet to SAA

5. Administration Report

- School Update

-September 30th Enrollment - 97 students

-Class sizes - K(15), 1(12), 2/3(22), 4/5(19), 6(17), 7(12)

-FTE Teaching Staff - 7.98 FTE

- 1.3 Secretary

- 0.4 Library Tech

- 0.5 EA(1) Kindergarten/1

SEPT- OCT Highlights

Excellent and smooth start. Deficiencies and work on the building is an ongoing process. Ordering of resources and equipment still taking place.

Spirit Teams were formed with students.

Opening Liturgy

Opening of Playground A

Terry Fox Run - \$167 raised

Picture Day

Thanksgiving Liturgy
Selection of School Team Name - Knights
Volleyball season underway
Opened Playground B

COMING UP

Grand Opening - Oct. 23/18 @ 1:45 pm
Picture Retakes - Oct. 26/18
Catholic Education Sunday - Saturday, Nov. 3 @5:00 pm mass SAP
Remembrance Day Ceremony - Thursday, Nov. 8 @9:45 am
Lisa added: Hot Lunch, snack shack, milk program are going to be up and running.

Greg reviewed the Roles and Responsibilities of School Council
Discussion/Action: School Council is an advisory role - not a venue to grieve individual grievances.
- Bylaws, Code of Ethics and Meeting Minute Recommendations

Greg presented a Draft of the operating Procedures/Bylaws for SAA Council. He noted they were basic and could easily be changed in the future if needed. They were based upon suggested Bylaws from the Alberta School Council Resource Guide.

Discussion/Action:Note:

- membership of SC - town hall - all parents, 1-2 teachers, and others
- voting members are all parents, 1 or more staff reps
- non-voting members are principal and school council chair
- # of parent members must always > staff reps
- decision is made by consensus - stated clearly & recorded

Discussion - Greg was asked about difference between Operating Procedures and Bylaws. Greg thought they were the same but indicated he would check.

Motion - Chris: To accept operating procedures and bylaws as presented. Rebecca Turner seconds, - consensus.

Greg presented a Draft of Anecdotal Minutes for SAA Council. There was some discussion.

Motion - Chris: To accept recording of Anecdotal Minutes as presented . Rebecca Turner 2nds the motion - consensus.

Greg presented a Draft of Rules of Order for SAA Council. He noted they were basic and could easily be changed in the future if needed.

Motion - Chris: To adopt Rule of Order. Keri Wilson-Hackett 2nds the motion - consensus.

Workshops - Alberta School Council Association

Discussion/Action:

There was discussion how this would be very beneficial for School Council to consider some of the workshops, especially being new. There was agreement to continue to discuss this and make some booking for the future.

6. Committee and Chair Reports
 - a. Chair Report

Discussion and approval of Tentative School Council Dates

Oct. 10, Nov.14, Jan. 16, Feb. 13, March 13, Apr 10, May 15, June 12
Discussion/Agenda:

Motion: Chris - To approve dates for upcoming school councils. Rebecca Turner 2nds - consensus.

7. Committee Reports

Playground Committee - Rebecca Turner

- both playground A & B have been completed
- facilitated within the scope of the Gov't grant.
- Need to have grand-opening of playground prior to closing the playground committee.

8. Possible Next Month Agenda Items

Discussion/Action: Chris Turner

- who has access to google docs?
 - Greg will share agenda via google docs with executive members
 - can get ideas - meet as a group before if necessary
- fundraising? Wants to be transparent and start fundraising precedents early.
 - Greg: fundraising is a parent decision and he will facilitate what the parents ask for.
 - Chris would like to put establishing parent fundraising association on the agenda for next month.
 - Class reps - add to agenda for next month how to set up class reps and student reps
 - Social Media Coordinator - SAA Facebook and Twitter & Parent Council Facebook page
 - establishment of social coordinator & volunteer coordinator

9. Meeting Adjournment

Motion - Chris - Move to adjourn meeting at 8:00pm - Rebecca Turner seconds.

Consensus - Meeting adjourned 8:00pm.

Next Meeting - Wednesday, Nov. 14@6:30 pm